

**SENECA VALLEY JUNIOR FOOTBALL  
ASSOCIATION of CRANBERRY TOWNSHIP  
BY-LAWS**

ESTABLISHED FEBRUARY 21, 1990

**ARTICLE I - NAME**

- A. This organization will be known as the Seneca Valley Jr. Football Association of Cranberry Township (SVJFAC).
- B. The associations name or logo may not be used by any party or used outside of association-sponsored activities without the expressed, documented approval of the board of directors.

**ARTICLE II - OBJECTIVE**

- A. The objective of this association will be to instill in the youth of our community the ideals of good sportsmanship, honesty, loyalty, courage, and respect so that they may grow to be good and healthy men and women.
- B. The objective will be achieved by providing competitive football, and cheerleading. . The association will bear in mind that the attainment of exceptional athletic skills or the winning of the games is secondary to the primary goal of molding responsible and healthy men and women.

**ARTICLE III GOVERNMENT**

- A. The overall government of this association will be under the supervision of the Executive Board. This board will consist of the elected positions of:

President  
Vice-President  
Treasurer  
Recording Secretary  
Communications Coordinator  
Football Coordinator  
Cheerleading Coordinator  
Finance Coordinator  
Facilities Coordinator  
Auxiliary Board Member  
Concession Coordinator

### **ARTICLE III GOVERNMENT**

- B. There will also be a Board of Directors. This board will consist of the Executive Board and the appointed positions of: Equipment Manager, Assistant Cheerleading Coordinator, Assistant Football Coordinator, Capital Improvements Chairperson and Concessions Co-Coordinator. Members of the Board of Directors will be appointed by the Executive Board.
- C. A nominating committee will be appointed at the September general meeting. Election of officers will take place at the November general membership meeting. Nominations can be made up to one week prior to the election. Nominations will be accepted or declined at least three days prior to the election. The election ballot will list names of all candidates that have accepted nominations for board positions. The election ballot will only formally allow for a write in candidate in the event that a board position remains vacant at the deadline of the nomination process. Nominations from the floor will only be taken if no nominations have been accepted prior to the election. The terms of the newly elected officers will run from the close of the December general meeting through the following December general meeting. Any position left vacant after the election will be filled through an appointment and approval by the newly elected Executive Board.

At the deadline of the nomination process, an individual may only accept one nomination of a board position.

At the deadline of the nomination process, an individual may only accept one nomination of a board position.

- D. Any officer may resign at any time by giving written notice to the Executive Board. Such resignation will take effect on the date of receipt unless otherwise specified by the Executive Board.
- E. All elected or appointed members can be removed from their positions for reasonable cause by a vote of seventy-five percent of the Executive Board. The date of suspension will be noted in the minutes of the meeting during which the action was taken, and the former board member will be notified in writing of his/her discharge.
- F. A position vacated by an Executive Board member prior to the June Board of Directors meeting will be filled on a temporary basis by a person appointed by the President until an open election can be held at the next general meeting. Sufficient time must be given for an announcement of the vacant position and nominations to be generated.

- G. The term of a position vacated by an Executive Board member between the June Board of Directors meeting and the October Board of Directors meeting will be filled by a person appointed by the President and approved by the Executive Board of Directors by the next board meeting.
- H. The term of a position vacated by an Executive Board member between the October Board of Directors meeting and the end of his/her term will be filled by a person appointed by the President.
- I. Committees may be formed by the Association on a permanent or ad-hoc basis. Committee appointments are at the discretion of the President.
- J. All advertising, flyers, promotional information and other materials dispersed at association functions or placed on the website require executive approval. All commercial advertising, flyers, and promotional information must be approved by the president, vice president, or fund raising chair person or their designee in order to ensure no conflict or revenue opportunities are jeopardized for the association. The president, vice president or communications director must approve all other materials to ensure that there is no conflict with the association's standards or mission.
- K. Spouses and or immediate family members (i.e. -brothers, sisters) may not serve on the executive board at the same time. If during the general election, spouses or immediate family members are elected to different positions, one must resign immediately and a new election will be held at the same meeting for the vacant position.

#### **ARTICLE IV - Meetings**

- A. During the months of February through November, the association will hold monthly general membership meetings at a time and place set by the Executive Board.
- B. Special meetings may be called at any time by the president or upon written request of at least three (3) members of the Board of Directors.
- C. The Board of Directors will meet monthly prior to the general membership meeting in a public place as announced at the previous general membership meeting. A majority of the Executive Board will govern except as otherwise specifically provided.
- D. Robert's Rules of Order will govern all meetings except where same conflicts with the By Laws of this association.

## **ARTICLE V - REVIEW BOARDS**

- A. A Review Board consisting of the Executive Board and the assistant Coordinator of the respective program that is being voted upon will be established to approve all appointments to the positions of head coaches for the football teams and cheerleading squads. A minimum of eight (8) will constitute a quorum for this board.
- B. The program coordinators will accept applications for the positions of head coaches and assistants. The coordinators will interview candidates and schedule interview sessions with the Review Board for head coaches' positions. The program coordinators will set the interview dates.
- C. The coordinators will provide the Executive Board with a list of assistant coaches for review prior to that person's representing himself/herself as a coach or having any interaction with the children or parents as a coach. The Executive Board of Directors will review all appointments to assistant coaching positions and will have final approval. The Board may interview any candidate it deems necessary prior to making final approval.
- D. The Review Board may also meet in the event of problems regarding individual coaches or association members. The procedure will generally be as follows, subject to the differing requirements of each individual situation:
  - 1. The individual will be informed of the complaint.
  - 2. All interested parties will present their grievances.
  - 3. The Review Board will rule on the validity of the complaint based on the information received. If the complaint is deemed valid, the individual will ordinarily be given one (1) opportunity to conform to the Review Board's demands. In cases of extreme behavior or in the event of continued non-conformance, the individual will be removed from his or her association position.
- E. The Executive Board of Directors, by a 75 percent vote at any duly constituted meeting, will have the power to suspend or expel any member whose conduct is considered to be detrimental to this association.
- F. The Review Board of Directors may, upon evidence of misconduct of any boy or girl, notify the child's parents within 24 hours of such misconduct. The parents will appear before the board with the boy or girl to discuss the misconduct charges. Disciplinary actions may be taken which may include expulsion from the association.

## **ARTICLE V - REVIEW BOARDS**

G. SVJFAC is committed to an environment in which all people are treated with respect and dignity. Each individual has a right to an environment that is free from sexual harassment, intimidation, and the threat of physical or psychological abuse. Therefore SVJFAC expects that all individuals conduct themselves in a professional manner and all relationships within the association be free from harassment. Persons accused of violating this standard will be given an opportunity to be reviewed by the executive board of directors. People found to be in violation of this standard will be prohibited from participating in association activities indefinitely.

## **ARTICLE VI- MEMBERSHIP**

- A. Membership will be limited to (A) Cranberry Township residents, including Seven Fields, and (B) all others by approval of the Executive Board of Directors of this association. All members must reside within the Seneca Valley School District to be eligible to participate. A lottery system may be used if the roster size is deemed too large.
- B. The parents of all boys and girls participating in the programs offered by this association are considered members and may attend all meetings until such time that their child does not re register for the coming season or another child in their household does not register to participate. In addition, a person may become a member of the Association by being elected to the Executive Board by the general membership, or by being appointed to a volunteer leadership role such as Coach, Co-Coordinator or a Chairperson position by the Executive Board for the length of his/her term. In order to become a voting member, a person must attend two (2) consecutive general meetings and will be eligible to vote at the second general meeting. If a member misses three (3) consecutive general membership meetings, he/she will become a non-voting member until such time as he/she attends the required (2) consecutive general membership meetings. The recording secretary will keep attendance records at all meetings.
- C. Any individual wishing to be considered for any of the head coaches' positions must submit a letter of interest stating which football team or cheerleading squad he/she wishes to coach. The position of head coach cannot be held in conjunction with the position of football coordinator. Letters of interest for football coaching positions should be received by the President/Review Board on or before January 1 of the current year. Letters of interest for cheerleading coaching positions must be received by the President/Review Board on or before the deadline set by the board for the current year. Extending the deadline for cheerleading head coaches' letters of interest will litigate a smooth transition through the cheerleading registration and try-out process. Cheerleading head coaches will serve a twelve-month term from tryouts of the current year to tryouts of the following year.

## **ARTICLE VI- MEMBERSHIP**

- D. Head coaches will be at least 21 years of age, assistant coaches must be at least 18 years of age or high school graduates, and student helpers must be ineligible to participate in SVJFAC activities due to participation within the school district's programs.
- E. Photographs of any player or cheerleader may not be published on the website without written permission or release of the child's parent or guardian.

## **ARTICLE VII- FINANCIAL POLICY**

- A. An annual budget is to be prepared and approved by the Executive Board. This budget must also be presented and approved by the voting membership no later than the February monthly meeting. Expenditures made within the approved budget guidelines do not need further approval by the voting membership. Anticipated expenditures exceeding the budget guidelines by \$250 are to be approved by the Executive Board. Anticipated expenditures exceeding the budget guidelines by \$500 are to be approved by the voting membership.
- B. A summary of deposits and expenditures is to be presented and approved by the Executive Board and voting membership on a monthly basis.
- C. All revenues and expenditures are to be deposited and disbursed from a common treasury. Additional interest bearing accounts or bank certificates of deposits may be established to hold funds for future expenditures.
- D. All anticipated borrowings (debt) incurred by the Association must be approved by the Executive Board and voting membership. Expenditures made by credit card will not be considered debt under this Article assuming such expenditures are within the budget guidelines and are paid in full within the credit card billing cycle.
- E. Purchases over \$500: The program coordinator will fill out a purchase requisition and the Finance Chairperson approves it. The Finance Chairman issues a purchase order to the vendor. When the Treasurer receives the invoice, it is matched against the requisition. If there are no discrepancies a check is issued and signed by the Treasurer and one other approved BOD member. Other approved signatures are the President, Vice President, or Recording Secretary. If there are discrepancies between the requisition and the invoice, the Treasurer will forward to the Finance Chairman who will resolve the issue with the program coordinator prior to the vendor being paid.
- F. Purchases under \$500: The program coordinator will submit receipts to the Treasurer for reimbursement. A monthly report of expenditures will be prepared by the Treasurer and forwarded to the Finance chairman to allow update of the budget forecast.

## **ARTICLE VIII- FOOTBALL OPERATIONS**

- A. P.I.A.A. rules, W.P.I.A.L. rules and rules of the leagues of which this association is a member will apply.
- B. This association recognizes that NOCSYE standards for facemasks have been established and became effective in 1992. This association removes responsibility from any officials used during games or exhibitions of enforcing these standards against members of this association.
- C. The coaching staff of each football team will consist of the head coach, and a staff of assistant coaches, not to exceed seven coaches in total per team. In addition, there may be a maximum of two student helpers per team. All coaches will acknowledge in writing their willingness to comply with the rules, responsibilities and obligations of serving as a coach within the Association prior to the start of the season as presented during the application and interview process. Further, all coaches will submit to a criminal background check as required by the Association.
- D. Any person who has successfully earned a position on a school district team is ineligible to tryout or participates on an SVJFAC team during the same season.
- E. Football Operations Committee (FOC)

The Football Operations Committee will be established to make recommendations to the Executive Board regarding how SVJFAC can best organize and operate its football teams. The Football Operations Committee will solicit and assimilate many of the different viewpoints of the Members, Coaches, and Board into a comprehensive set of policies and procedures by which the football teams will be organized and operated.

The FOC will annually review the policies and procedures by which SVJFAC operated its football teams in the previous year, and will make recommendations to the Executive Board as the Committee sees necessary.

The Committee will make its recommendations by the end of January, and the Executive Board will vote to accept the Committee's recommendations in whole or in part by the end of February. The resulting document will be entitled: "SVJFAC Football Operations Policies, Procedures, and Guidelines."

The Executive Board may call upon the FOC at any time to review and possibly change football's policies and procedures based upon unforeseen circumstances such as changes in SVJFAC's football league participation, or changes with the rules within the football league itself etc.

## **ARTICLE VIII- FOOTBALL OPERATIONS**

### **FOC Membership:**

The FOC will be made up of the following individuals:

Executive Board Members: President, Vice President, and Football Coordinator

Coaches: Head Coaches from every football team formed within SVJFAC.

Parent Representatives: One parent representative from every football team formed within SVJFAC.

### **Parent Representatives:**

Parent Representatives will be elected by the general membership. One Parent Representative will be elected per football team by other parents whose children also play on that football team. There will be one vote cast per player on the team, and the votes will be cast by the players' parents or legal guardians.

### **FOC Membership Tenure:**

Parent Representatives will begin their FOC membership at the conclusion of the previous football season. FOC Parent Representatives will remain on the FOC from the conclusion of the previous football season until the end of the ensuing football season.

## **ARTICLE IX - CHEERLEADERS**

A. The number of squads, competition status of each squad, cheerleaders per squad and their age levels, will be determined by the Cheerleading Coordinator, Co-Coordinator. This is based upon the number of candidates and football teams the Association is aligned with for the coming season, subject to approval of the Executive Board. To participate as an SVJFAC cheerleader, the participant must be at least in the first grade and not to exceed the eighth grade during the season.

Cheerleaders and parents must sign an agreement to abide by the current year Rules and Guidelines established by the Cheerleading Coordinator, Assistant Cheerleading Coordinator, and approved by the Board of Directors.

## **ARTICLE IX - CHEERLEADERS**

B. The number of cheerleaders per squad will be determined by a selection committee. The selection committee will consist of the Cheerleading Coordinator and the Assistant Cheerleading Coordinator. Each squad may, at the discretion of the head coach, have one mascot. The mascot will be placed first by siblings. If more than one mascot is eligible, the mascot will be selected by random drawing.

C. Cheerleaders must try out annually. Any person who has successfully earned a position on a school district cheerleading squad is ineligible to tryout or participate on an SVJFAC squad during the same season.

D. Candidates will be taught and coached in all phases of cheerleading and given sufficient practice time. They will then be judged by a four (4) member panel consisting of four (4) independent adults familiar with SVJFAC cheer requirement policies. Said independent judges will be selected by the Cheerleading Coordinator and Assistant Coordinator. The Coordinators will determine the judging categories prior to tryouts. The cumulative scores will decide which candidates will fill the open spots. In the event of a tie, the decision of the Cheerleading Coordinators will be final.

E. The coaching staff will consist of the head coach plus one (1) assistant for each squad. All coaches will acknowledge in writing their willingness to comply with the rules, responsibilities and obligations of serving as a coach within the Association prior to the start of the season as presented during the application and interview process. Further, all coaches will submit to a criminal background check as required by the Association.

## **ARTICLE X AWARDS**

A. Distribution of awards will be as follows:

1. Individual 1st place awards for all players, and coaches of such teams in accordance with league standings.

## **ARTICLE XII THE CAPITAL IMPROVEMENTS COMMITTEE**

A. Mission:

The mission of the Capital Improvements Committee is to oversee the planning and implementation of the Association's capital improvement projects. Capital improvement projects are defined as any projects that are expected to require expenditures outside the scope of normal, "operational" expenditures. Normal "operational" expenditures are considered to be such "regularly occurring" expenses such as the players', cheerleaders', and dance teams' equipment, normal expenses for such things as concession stand rental, electric payments, etc.

B. Organization:

1. The Capital Improvements Committee will have an appointed chairman and up to four (4) other appointed members.
2. The Committee chairman will be a member of the Board of Directors.
3. The Facilities Coordinator and Finance Coordinator will be members of the committee.
4. At large members of the Committee will be approved by the Executive Board.

C. Capital Improvements Committee Responsibilities:

1. All ideas for new capital improvements over an estimated cost of \$2,500 will undergo a feasibility study. The feasibility study should include budgetary cost estimates and financing possibilities. The feasibility study must be approved by the general membership.
2. Final project plans including cost and finances must also be approved by the general membership before the project implementation may begin.
3. The Capital Improvements Committee will work in conjunction with and in cooperation with the Finance Committee to develop a sound financial plan for the Organization.

## **ARTICLE XIII— THE FINANCE COMMITTEE**

### **A. Mission:**

The mission of the Finance Committee is to oversee all current expenditures of the SVJFAC, as well as plan for the future financial needs of the Association.

### **B. Organization:**

1. The Finance Committee will be chaired by the Finance Coordinator and will have at least two (2) but not more than four (4) other members.
2. Members of the Committee will be approved by the Executive Board.

### **C. Finance Committee Responsibilities:**

1. The Finance Committee oversees all expenditures made from the SVJFAC monetary accounts, and manages all of SVJFAC's financial investments, and is responsible for fulfilling all of the SVJFAC's financial obligations.
2. The Finance Committee will develop a budget for the upcoming football season for operational as well as capital expenses.
3. The Finance Committee will maintain a current year budget, a running 3-year, and 5-year financial plan that recognize yearly operational expenses as well as upcoming capital improvement expenses. The financial plan will be presented to, and approved by the Board of Directors. Once approved, the financial plan will be presented to the general membership.
4. The Finance Committee will recommend to the Board of Directors the registration fees for the upcoming football season. The Board of Directors will vote upon the Finance Committee's recommended registration fees.
5. The Finance Committee will work in conjunction with and in cooperation with the Capital Improvements Committee to develop a sound financial plan for the Organization.

**SUMMARY OF AMENDMENTS TO BY-LAWS**  
**of the**  
**SENECA VALLEY JR. FOOTBALL ASSOCIATION OF CRANBERRY**

**February 18, 1998**

**General description of change:** Changed eligible of cheerleaders from age dependent to grade dependent.

Article IX, Section F

**June 17, 1998**

**General description of change:** Added Pom-Pon squads to the association membership.

Article II, Section B

Article XI, Sections A & B

Article V, Sections A & D

Article VI, Section D

Article IX, Sections G, H, I, J, K, & L

Article X, Section A

**August 19, 1998**

**General description of change:** Eliminated most individual awards and all graduation plaques for team members. Added/amended attendance awards.

Article X, Section A

**December 15, 1999**

**General description of change:** Added the positions of Finance Committee Chairperson and Capital Improvements Committee Chairperson to the Executive Board; added the positions of Assistant Cheerleading Coordinator and Assistant Pom-Pon Coordinator to the Board of Directors. Added paragraphs for mission statement, organization and responsibilities for both the Capital Improvements Committee and the Finance Committee

Article III, Section A;

Article III, Section B;

Article V, Section A;

Article IX, Sections A & G

Article XI; Section A, B, C;

Article XII, Section A, B, C

### **March 15, 2000**

**General description of change:** Changed when coaching applications are due for cheerleading and pom-pons. Removed the Cheerleading Coordinator as a judge for tryouts. Added the flexibility of moving pom-pons to different squads immediately after tryouts. Added the renegade and warrior squads to the pom-pons. Specified which squads are competitive for cheerleading. Added compliance of Rules and Guidelines for cheerleading and pom-pons. Reworded the judging categories for cheerleading.

Article V, Section B;

Article VI, Section D;

Article IX, Sections A, B, C, D, F, H, I & L

### **June 20, 2001**

**General description of change:** Added assistant football coordinator as an appointed board level position. Adjusted the application period for prospective football coaches. Adjusted the description of football staff size and description of roles. Addressed the point that all coaches must sign rules, responsibilities and obligation and file a criminal background check form. Changed date for letter of interest submission for football head coaches. Eliminated required Association wide awards/certificates for attendance.

Article III, Section B.

Article V, Section A, B, D

Article VI, Section D

Article IX, Sections A

### **March 4, 2002**

**General description of change:** Creation of Board level role for management and maintenance of Association Facilities. Clarification of time period of football coaches' membership on the Board of Directors. Name change of Pom-Pon program to SV Junior Dance Team. Change in alignment of Cheerleading participants by squads and number of squads to coincide with Football teams. Restriction of participation of any girl on an SVJFAC squad who is an accepted member of the school sponsored programs. Operations of Financial activities within the Association. Move the election of Executive Board Members from the December General Meeting to the November General Meeting. Terms would still run from January through December. Clarification of Membership to include volunteers who are elected or appointed. Addition of Football operations Committee (FOC) and clarification of purpose and membership. Clarification of officer resignation and replacement procedures.

## **December 18, 2002**

**General description of change:** SVJFAC is committed to an environment in which all people are treated with respect and dignity. Each individual has a right to an environment that is free from sexual harassment, intimidation, and the threat of physical or psychological abuse. Therefore SVJFAC expects that all individuals conduct themselves in a professional manner and all relationships within the association be free from harassment. Persons accused of violating this standard will be given an opportunity to be reviewed by the executive board of directors. People found to be in violation of this standard will be prohibited from participating in association activities indefinitely.

Article V –add section G

**General description of change:** All advertising, flyers, promotional information and other materials dispersed at association functions or placed on the website require executive approval. All commercial advertising, flyers, and promotional information must be approved by the president, vice president, or fund raising chair person or their designee in order to ensure no conflict or revenue opportunities are jeopardized for the association. The president, vice president or communications director must approve all other materials to ensure that there is no conflict with the association's standards or mission.

Article III-add section J

**General description of change:** The associations name or logo may not be used by any party or used outside of association-sponsored activities without the expressed, documented approval of the board of directors.

Article I-add section B

**General description of change:** Photographs of any player, cheerleader, or dancer may not be published on the website without written permission or release of the child's parent or guardian.

Article VI-add section F

## **April 20, 2005**

**General description of change:** Grade levels for Cheer and Dance will be changed from grades 2 thru 7 to grades 1 thru 8 to align with football grade levels.

Article IX- amend section A

Article X -amend section A

## **October 18, 2005**

**General description of change:** Add Concession Stand Manager to executive board and delete one auxiliary position.

Article III- section A

## **October 18, 2005**

**General description of change:** Spouses and or immediate family members (i.e. -brothers, sisters) may not serve on the executive board at the same time. If during the general election, spouses or immediate family members are elected to different positions, one must resign immediately and a new election will be held at the same meeting for the vacant position.

Article III- section K

**General description of change:** Change budget due date from April to February  
Article VII- section A

**General description of change:** Purchases over \$500: The program coordinator will fill out a purchase requisition and the Finance Chairperson approves it. The Finance Chairman issues a purchase order to the vendor. When the Treasurer receives the invoice, it is matched against the requisition. If there are no discrepancies a check is issued and signed by the Treasurer and one other approved BOD member. Other approved signatures are the President, or Vice President. If there are discrepancies between the requisition and the invoice, the Treasurer will forward to the Finance Chairman who will resolve the issue with the program coordinator prior to the vendor being paid.

Article VII-add section E

**General description of change:** Purchases under \$500: The program coordinator will submit receipts to the Treasurer for reimbursement. A monthly report of expenditures will be prepared by the Treasurer and forwarded to the Finance chairman to allow update of the budget forecast.

Article VII- add item F

**General description of change:** remove head coaches from the Board of Directors

Article III-section B

**General description of change:** Eliminate the mandate for December and January General Meetings.

Article IV- section A

## **October 17, 2006**

**General description of change:** At the deadline of the nomination process, an individual may only accept one nomination of a board position.

Article III-section C

**May 16, 2007**

**General description of change:** Added Concessions Co-Coordinator as appointed BOD position.

Article III-Section B

**General description of change:** The election ballot will list names of all candidates that have accepted nominations for board positions. The election ballot will only formally allow for a write in candidate in the event that a board position remains vacant at the deadline of the nomination process.

Article III- section C

**General description of change:** Add recording secretary to list of board members authorized to sign checks.

Article VII-Section E

**August 15, 2007**

**General description of change: ARTICLE IX – CHEERLEADERS-revised**

- The number of squads, competition status of each squad, cheerleaders per squad and their age levels, will be determined by the Cheerleading Coordinator, Co-Coordinator, ~~and coaches~~ **This is** based upon the number of candidates and football ~~leagues(s)~~ **teams** the Association is aligned with for the coming season, subject to approval of the Executive Board. To participate as an SVJFAC cheerleader, the participant must be at least in the first grade and not to exceed the eighth grade during the season.  
Cheerleaders and parents must sign an agreement to abide by the current year Rules and Guidelines established by the Cheerleading Coordinator, Assistant Coordinator, ~~and the head cheerleading coaches~~ and approved by the Board of Directors.
- The number of cheerleaders per squad will be determined by a selection committee. The selection committee will consist of the Cheerleading Coordinator, Assistant Cheerleading Coordinator, ~~and the head cheerleading coaches~~. ~~Competitive squads may include alternate members, who will be required to participate in all regular season activities with their squad, and may be called into competition as warranted.~~ Each squad may, at the discretion of the Coordinators, have one mascot. ~~The mascot will be chosen be the head coach of that squad.~~ **The mascot will be placed first by siblings. If more than one mascot is eligible, the mascot will be selected by random drawing.**

**August 15, 2007**

**General description of change: ARTICLE IX – CHEERLEADERS-revised**

- Cheerleaders must try out annually. Any person who has successfully earned a position on a school district cheerleading squad is ineligible to tryout or participate on an SVJFAC squad during the same season.
- Candidates will be taught and coached in all phases of cheerleading and given sufficient practice time. They will then be judged by a four (4) member panel consisting of ~~a head coach, and three~~ four (4) independent adults familiar with ~~what is required of cheerleaders~~ **SVJFAC cheer requirement policies**. Said judges will be selected by the Cheerleading Coordinator and Assistant Coordinator. ~~and head coaches~~ **The Coordinators** will determine the judging categories prior to tryouts. The cumulative scores will decide which candidates will fill the open spots. In the event of a tie, the decision of the ~~head coach for that squad~~ **Cheerleading Coordinators** will be final.

**The coaching staff will consist of the head coach plus one (1) assistant for each squad. All coaches will acknowledge in writing their willingness to comply with the rules, responsibilities and obligations of serving as a coach within the Association prior to the start of the season as presented during the application and interview process. Further, all coaches will submit to a criminal background check as required by the Association.**

**November 14, 2007**

**ARTICLE VI- MEMBERSHIP**

**General description of change:** Added Football Coordinator as an Executive Board Position that is unable to also serve as a head football coach.

**ARTICLE III GOVERNMENT**

**General description of change:** All references to the dance program have been removed from the bylaws pending return of the program including:

- the elected and appointed board positions that coordinate the program
- Article X Dance Program

**June 18, 2008**

**ARTICLE VI- MEMBERSHIP**

**General description of change:** Clarification of membership criteria-All members must reside within the Seneca Valley School District to be eligible to participate.

**June 16, 2010**

**ARTICLE VI – MEMBERSHIP**

**General description of change:** Removed president as a board position which cannot be held in conjunction with head coach position

**SUMMARY OF AMENDMENTS TO BY-LAWS**  
**of the**  
**SENECA VALLEY JR. FOOTBALL ASSOCIATION OF CRANBERRY**

**Articles Changed:**

**Article I** added <Township (SVJFAC)>

**Article I**-add section B

**Article II.** Section B <delete word future>

**Article II through Article XII** <Anything that references Pom-Pons changed to SV Jr. Dance Team or Dance Team or Dancers versus Poms> <Replaced all the words shall with will.

**Article III.** Section A <Changed corresponding secretary to communications coordinator.

**Article III**-add section J

**Article III** -Replaced Finance Committee chairperson with Finance Coordinator. Delete capital committee chairperson and add Facilities Coordinator.>

**Article III.** Section B <Inclusion of Capital Improvements Chairperson as a member of the BOD and delete head coaches from BOD

**Article III.** Section C <Change of Election meeting from December to November. Nomination Committee appointment from October to September. Nomination of candidates timing. Clarification of term of office. Add that individual may only accept nomination for one board position at the deadline of nomination process.>

**Article III.** Sections D - I <Clarification of officer resignation policy and replacement procedures. Appoint of committees>

**Article III**-add Concession Stand Manager to Executive Board and delete one auxiliary position.

**Article III**-add section K

**Article IV**-Section A-eliminate mandate for December and January General Meetings.

**Article V.** Section A <Streamlining of Review Board membership. Have elected officers participate in Review Board matters across issues, but have appointed positions excused except for those matters that directly pertain to their role. This helps to achieve quorum and focus on issues with those most involved with the situations>

**Article V.** Sections B-C < Clarification on selection of and interview of coaches. Clarification the roles of coordinators and Executive Board members.>

**Article V.** Section D <Omit and replace information under respective program articles.>

**Article V.** Section E <Changed word shall to may.>

**Article V.** Section F <Add word Executive and change vote from 2/3 to 75 %.>

**Article V.** Section G <Add word Review, change shall to may.>

**Article V.** –Section A- change budget due date to February

**Article VI-** add Section E

**Article VI.** Section A <Omit section A and change lettering of sections accordingly.>

**Articles Changed:**

**Article VI.** Sections B, C, and D <Clarify roster sizing and player registration process. Clarification of membership and voting rights. Clearly define membership qualifications and term of membership. Answer the question, “What if someone volunteers a great deal of time to the Association, but does not have a child participating?” Shouldn’t they have a vote? Otherwise, at what point in the yearly cycle does a person lose their membership status?> section A-clarification of membership criteria: must reside in school district as per G-19 specifications

**Article VI.** Section E <Added age guidelines to those eligible to be head coaches, assistant coaches, and helpers.>

**Article VII.** Sections A-B <Omitted these sections and replaced with other wording.>

**Article VII.** Sections A - D <Streamline and clarify financial policy, constraints and practices.>

**Article VII-**add Sections E and F

**Article VIII** <Replaced “Game Rules” with “Football Operations.”>

**Article VIII.** Section A <Added P.L.A.A. Rules and an “s” to league.>

**Article VIII.** Section C <Added section to clarify number of coaches and helpers per team.>

**Article VIII.** Section D <Added section to set guidelines of eligibility of those who participate on a school district’s team.>

**Article VIII.** Section E <Added Football Operations Committee (FOC) to the By-Laws. Defines purpose of committee, role of committee members, and tenure of membership.>

**Article IX** <Omit Porn Pons from heading.>

**Article IX.** Section A <Added this section to qualify limitations of those who are eligible to participate in cheerleading, and clarify the process on the number of squads to be formed.>

**Article IX.** Section B <Omit mascot from football teams.>

**Article IX.** Section C <Added no one is eligible to participate on SVJFAC squad while participating on a school district’s squad.>

**Article IX.** Section D < made to include judging and scoring of cheerleading tryouts. Omitted last part of section D.>

**Article IX.** Section E <Moved to section D.>

**Article IX.** Section F <Omitted this section completely.>

**Article IX-**amend section A to grades 1-8

**Article X** <Added this article and changed Porn Pons to SV Junior Dance Team.>

**Article X** Section A <Streamlined how squads will be determined.>

**Article X.** Sections B, C &D <Omitted these sections completely.>

**Article X,** Section E <Moved this section to section A.>

**Article X.** Section F (B) <Added clarification of those eligible to participate.>

**Article X** Section G <Lettering of section becomes C.>

**Article X.** Section H (D) <This section was added to qualify number of coaches and assistants, and the responsibilities of the coaches.>

**Article X.** Section I (E) <Added this section for clarification that no one is eligible to participate on SVJFAC squad while participating on a school district's squad.>

**Articles Changed:**

**Article X** becomes Article XI

**Article X** (XI) <Removed words 2 place and cheerleaders and porn pons.>

**Article X** -amend section A to grades 1-8

**Article XI** (XII Section A <Deleted amount of restrictions on expenditures.>

**Article XI** Section B <Added the word appointed. Changed Executive Board to BOD. Added Facilities Coordinator and Finance Coordinator to committee. Added words "At Large.">

**Article XII** (XIII). Section B <Made parallel changes to those under Article III and defines Number of committee members. Omitted number 2 from this section.>

**Article VI** Section C removed president as a board position which cannot also be a head coach