

**EVACUATION PROCEDURES**

1. Do not move the athlete. Keep stable.
2. Call 911. Be prepared to answer the following questions:

- A. Your (caller's) name
- B. Your (caller's) phone number
- C. Physical address

If on Linder: Use this address: 120 East Kessinger Drive

(This is Coventry's parking lot. Tell the EMS to go to the back of Coventry's parking lot. Send a parent to the parking lot.)

If on GPX: Use this address: 60 Progressive Road

If on Baseball Fields / Main Field: Use this address: 121 Park Road.

(Please send a parent to the field house.)

- D. Township
- E. Chief complaint or description of incident
- F. Age and gender of patient (child, adolescent, adult) will do if exact age not known)
- G. Depending on the situation, the dispatcher will then ask a series of questions to determine severity such as, Is the patient breathing? Can he/she move? Unconscious? Having chest pain? etc.

3. ASSIGN A PARENT TO GO TO THE LINK UP POINT AND PROVIDE DIRECTIONS:

If on Linder:	Meet ambulance at : Coventry
If on GPX:	Meet ambulance at: Corner of GPX / Progressive road
If on Baseball Fields / Main Field:	Meet ambulance at: Field House

4. Call Football Coordinator and Facility Coordinator. Complete incident report.

5. Complete incident report and submit within 48 hours. Copies of the incident report can be gotten from your team mom or at the concession stand. An incident report must be completed for an injury that requires professional treatment.